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LOGNOTE - Chief, Operations Group, 27 February 1986

1. [] Following are minutes from this morning's staff meeting:

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- It was announced that a new Agency secretarial program had been approved by the DCI and would be implemented no later than 1 October. A brochure on the program will be distributed within 10 days.

- Effective 1 June, [] as Director of Office of European Analysis in the DDI. Mary Ann will be []

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- The Office of Personnel has formed a committee to meet with all Agency offices with a view toward improving personnel systems. [] is the DDS&T representative. There is no indication when the committee will meet with FBIS.

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2. For space reasons, C/Ops staff meetings henceforward will include only one representative from each of the two divisions, normally represented by the division chief. Once we move to Reston it is my intention to expand the staff meetings considerably.

(cc: C/DRD, C/MOD)

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